DEFENSE SECURITY COOPERATION AGENCY

WASHINGTON, DC 20301-2800

SEP 4 2003

In reply refer to:
I-03/012156-P2

MEMORANDUM FOR DEPUTY ASSISTANT SECRETARY OF THE ARMY FOR DEFENSE EXPORTS AND COOPERATION
DEPARTMENT OF THE ARMY

DIRECTOR, NAVY INTERNATIONAL PROGRAMS
DEPARTMENT OF THE NAVY

DEPUTY UNDER SECRETARY OF THE AIR FORCE (INTERNATIONAL AFFAIRS)
DEPARTMENT OF THE AIR FORCE

DIRECTOR, DEFENSE LOGISTICS AGENCY

SUBJECT: Guidance for Excess Defense Article (EDA) Reporting (03-18)

REFERENCE: Foreign Assistance Act of 1961, as amended, Sec. 516 (h)

Reference (a) establishes legislative requirements for DSCA to report EDA transfers. This information must be reported annually to Congress in the State Department's Congressional Budget Justification. To make the reporting process run smoothly, DSCA obtains this information from the implementing agencies through the EDA worksheet. To facilitate this process, DSCA is revising the EDA worksheet to include more information. The Military Departments must now include in the information provided to DSCA at the end of each fiscal year the National Stock Number (NSN) and the Military and Article Service List (MASL) of each item to assist with the collection of more accurate acceptance and delivery data.

This change is effective immediately and will be included in the new Security Assistance Management Manual (SAMM). A sample of the updated version of the EDA worksheet, which shows the new requirement for the NSN and MASL, is attached.

Additional information other than that contained in the attachments may be required by DSCA on a case-by-case basis. If you have any questions or need additional information regarding this process, please contact Lisa Moskowitz, DSCA/P3-P2, (703)

601-3862, e-mail: elisa.moskowitz@dsca.mil or Oz Sanborn, DSCA/P3-P2, (703) 601-3718, e-mail: oz.sanborn@osd.pentagon.mil.

Colonel Gordon B. McKay, USAF
Acting Director
Policy, Plans and Programs

Attachments:
As Stated

cc: Navy IPO
SAF/IA
DAS/DE&C
DRMS

Command Letterhead

From: Director, [insert Command]
To: Director, Defense Security Cooperation Agency

Subject: Recommendation To Transfer Excess Defense Articles [insert as grant or sale]

Encl: Excess Defense Article (EDA) Worksheet – [Insert item being transferred]

This memorandum provides information on the proposed transfer of excess [insert item description] to [insert country]. The enclosed is forwarded for your consideration.

The Command knows of no U.S. industry initiative to market similar [insert item description] to [insert country].

There will be no adverse impact upon U.S. military readiness as a result of this transfer. Further, the items are excess to Department of Defense requirements, including those of the National Guard and Reserve Components.

The proposed transfer [does or does not] contain equipment that includes Missile Technology Control Regime (MTCR) controlled items. (If it does contain MTCR controlled items add the following: A list of possible MTCR controlled items was sent to DSCA on [insert date] and a copy is attached.) The equipment has been checked by a qualified reviewer and is MTCR compliant.

Recommend that the U.S. Government offer [insert item description] to [insert country] as a [indicate whether it is for grant or sale].

The point of contact for this action is [insert name, telephone number, and e-mail address].

EXCESS DEFENSE ARTICLE WORKSHEET

Proposed Recipient: [insert country and armed forces branch]

Applicable Section of FAA/AECA: [insert transfer authority]

Equipment/Material: Nomenclature:

National Stock Number: MASL:

Excess Quantity:

Serial Number: (if applicable):

Detailed Justification for the Transfer (include equipment application, mission, capability, supportability, suitability, quantity of similar equipment previously transferred, and quantity of equipment based on force requirements):

Other foreign requirements and why this requirement should be satisfied (if EDA Coordinating Committee has not reviewed these allocations):

Unit Original Acquisition Value (in case of multiple spares, include method used to assess total value of lot (s)): [insert dollar figure]

Material Condition and Unit Current Value (include method used to assess value in accordance with DoD 7000.14-R (reference (q)), Volume 15, Chapter 7, Article 070304).

Material condition as defined by Article 070304 is [insert Condition Code].

Unit current value is [insert dollar figure].

Estimated Total Package Cost: [insert dollar value]

(to include item(s) if a sale, refurbishment, training and PCH&T)

Estimated Total Acquisition Value: [insert dollar value]

Estimated Total Current Value: [insert dollar value]

(Reference DoD 7000.14-R, "DoD Financial Management Regulation," Volume 15, Chapter 7, Article 070304)